

INDORE SAHAKARI DUGDHA SANGH MARYADIT
CHANDA TALAWLI, MAGLIA, INDORE- 453771

दूरभा/Phone :0731-2802554,2802535,2811553,2811162,2811132
फैक्स/Fax : 0731-2811559 ई-मेल /E-mail : isdsm_gmpo@rediffmail.com
Toll Free No. 18002332535

Cost: Rs.2000/-

DOCUMENTS

**E-Tender for Operation & Maintenance of Effluent Treatment
Plant of Capacity 2 lakh liter/ per day at Indore Dairy
Plant,Indore**

Schedule I	: General Terms & Conditions
Schedule II	: Specific Terms & Conditions
Schedule III	: Technical Bid
Schedule IV	: Form A & Form B
Last date and time for purchase of Tender Form	: 5:30pm on dt 25.03.19
Last date and time for submission of Tender	: 11:30am on dt 26.03.19
Date & Time for opening of Tender	: 2:30pm on dt 26.03.19
Place for opening of Tender	: Meeting Hall Office of Indore Sahakari# Dugdh Sangh Maryadit, Indore .)
Address for communication	: Chief Executive Officer, Indore Sahakari Dugdh Sangh Chanda Talawli, Manglia, Indore- 453 771

CHIEF EXECUTIVE OFFICER

SCHEDULE-I

(GENERAL TERMS AND CONDITIONS)

Indore Sahakari Dugdh Sangh Maryadit Indore invites online tenders for Operation & Maintenance of Effluent Treatment Plant of Capacity 2 lakh liter/ per day at Indore Dairy Plant, strictly in adherence to the detailed specification given in the Schedule II of the tender.

Indore Sahakari Dugdh Sangh Maryadit, Indore reserves the right to accept or reject any or all the tender, which in their opinions, without further explanation to the tendency.

1.0 Tender submission

Action	Date	Time
Last Date & Time of Tender Purchase online	25.03.19	05:30 pm
Last Date & Time of Tender Submitting online	26.03.19	11:30 am
Last Date & Time of Tender opening online	26.03.19	2:30 pm

2.0 Instruction to Bidder/Tenderer

- (i) Bidder should read all terms & conditions of tender thoroughly before filling tender online.
- (ii) Scanned copy of EMD, supporting document to be uploaded wherever required.
- (iii) Technical Bid and original EMD (DD) shall be submitted physically only in sealed envelope subscribing tender number & tender reference at Indore Sahakari Dugdh Sangh Mydt, Indore (personal Section) on 26.03.19, 2:30pm.
- (iv) Price bid shall be filled online only. Physical form of price bid will be rejected outrightly.
- (v) Form-A & Form-B enclosed dually filled scanned copy to be uploaded.

3.0 EARNEST MONEY DEPOSIT/ SECURITY DEPOSIT

- 3.1 All the tenders shall be required to pay Earnest Money as specified by us, in the form of Demand Draft (DD) in favour of “Indore Sahakari Dugdh Sangh Maryadit Indore” Submission of earnest money by any other mode then specified above shall not be acceptable and the related tender shall not be eligible for consideration.

Earnest Money Deposit :-

Sr.no	Detail	EMD Amount
1.	Tender for Operation & Maintenance of Effluent Treatment Plant of Capacity 2 lakh liter/ per day at Indore Dairy Plant	Rs.50,000/-

Scanned copy of EMD to be uploaded online & original to be submitted physically in sealed envelope subscribing tender number & tender reference at Indore Sahakari Dugdh Sangh Mydt, Indore (personal Section) on 26.03.19. 2:30pm.

Tender without EMD shall be rejected out rightly.

- 3.2 Any tender which is not accompanied by Earnest Money Deposit is liable to be rejected. Earnest Money deposit of unsuccessful tenderers will be returned within 60 clear days from the date of opening of the tender. The earnest money deposit of the successful tender will be released on completion of supply/work as the case may be within the stipulated period.
- 3.3 No interest will be paid for the earnest money deposited.
- 3.4 Draft towards earnest money should be submitted under separate sealed cover along with the cover containing filled tender.

4 Duration of Contract

- 4.3 This contract for Operation & Maintenance of ETP will be signed for 1 year between the Contractor & Chief Executive Officer, Indore Sahakari Dugdh Sangh. Further it can be extended for 1 year upto 3 years on the basis of contractor's performance report.

5 PRICE

- 5.1 Price offered by the tenderers should be firm and free from all escalations. The prices offered should be valid at least for a period of 12 months from the date of approval of rates; we would communicate our rate approval within 45 days of opening of tender.
- 5.2 The tenderer should clearly specify whether rates quoted are inclusive / exclusive of GST. If exclusive rate of such items should be clearly indicated wherever possible.

6.0 PAYMENT

- 6.1 Payment should be made within 30 days after submission of Bills.

7.0 GENERAL TERMS AND CONDITIONS

- 7.1 The acceptance of the tender and award of the work order will be the sole right of the CEO Indore Sahakari Dugdh Sangh Maryadit, who does not bind himself to accept a tender in whole or in part or reject any or all the tenders received without assigning any reason and no explanation can be demanded of the cause of rejection of the tender by any tenderer. If the tenderer fails to give services within the stipulated time mentioned in work order then they may be black-listed and EMD/SD also may be forfeited.
- 7.2 No responsibility shall be attached for premature opening of tender, not properly addressed and identified. The tenders received against the advertisement up to specified time limit shall be considered. But the lowest rate shall not be the only criteria for awarding the tender.
- 7.3 Negligence on the part of tenderer in filling the tender offers no right to withdraw the tender after it has been opened.
- 7.4 The tenderers should send their offers along with operational details etc., which will form the basis of their quotation and integral part thereof.

- 7.5 The CEO Indore Sahakari Dugdh Sangh Maryadit reserves the right to place order for sole requirement with any tenderer or split the orders among one or more tenderers.
- 7.6 The tenders received against the advertisement up to the specified time limit shall be considered. The Indore Sahkari Dugdh Sangh shall be bound to accept lowest rate tender.
- 7.6 Each tender should be accompanied with Income Tax Clearance Certificates, GST certificate without that, the tender may not be entertained.
- 7.7 The submission of a tender by a tenderer implies that he has read the notice and conditions of the tender and the terms and conditions of contract and has made himself aware of scope and specification of the services to be given and the destination where the services have to be given and satisfied himself regarding the quality and specifications of the services.
- 7.8 The tenderers should submit tender in enclosed form only.
- 7.9 No person or firm is permitted to submit more than one tender under different names.
- 7.10 The conditional tenders are liable to be rejected.
- 7.11 The contractor shall not sublet the contract or assign to any other party or parties, the whole or any portion of the contract.

8.0 LIQIDATED DAMAGES

- 8.1 The time period and the date of delivery of the material/services stipulated in the purchase/work order shall be deemed to be the essence of the contract. In case they are not followed or in case of delay in execution or non-execution of the order, the Dugdh Sangh reserves the right either to cancel the order and make alternative purchase/ arrange the completion of job from other sources, at the risk and cost & expensed of the defaulting supplier. In case the suppliers & services are not affected as per the schedules, the liquidated damages may be charged on the goods/ services not so delivered as under:

(A) Services

S. No.	Duration of delay	Liquidated Damages
1.	1Month	1%
2.	1 to 2 Months	2%
3.	Beyond 2 Months	5%

9.0 TERMINATION OF CONTRACT

9.1 Any act of commission or omission of a unit brings the Indore Sahakari Dugdh Sangh Maryadit, shall be competent to debar/black list the unit from further business with the Indore Sahakari Dugdh Sangh Maryadit.

10.0 CONSEQUENCES OF BREACH OF AGREEMENT

10.1 If the authorized person of the unit or a partner in the contract/tendering firm commit breach of any of the conditions of agreement it shall be lawful for the CEO, Indore Sahakari Dugdh Sangh Maryadit, to cancel the contract.

11.0 DISPUTE ARBITRATION & FINAL AUTHORITY

11.1 It should be clearly understood that in the event of tenderer failing to accept and execute the Purchase order, decision of the CEO, Indore Sahakari Dugdh Sangh Maryadit, in this respect will be final and binding on the tenderer.

11.2 At the time of submitting the tender, tenderer shall supply detailed information about their activities in the enclosed form.

11.3 For all the matters of dispute between supplier & Indore Sahakari Dugdh Sangh Maryadit, CHAIRMAN, ISDS shall be sole arbitrator for resolution of issues & his decision shall be final and binding on both(Contractor & ISDS).

11.4 For all judicial issues the venue of jurisdiction shall be Indore only.

CHIEF EXECUTIVE OFFICER

SCHEDULE II

SPECIFIC TERMS & CONDITIONS

1. Operation & Maintenance of Effluent Treatment Plant having capacity of 2 lakh liters/per day.
2. The plant will be operate 24 hours 365 days.
3. The tenderer must have work experience of industrial water and waste water management.
4. Tenderers should visit the site and get for any clarification, information, papers and documentation etc before filling the tender from the Plant Manager.
5. The tenderer is required to sign an agreement with the CEO, ISDSM after selection on stamp paper (Rs.500/-).
6. The Contractor is required to appoint 2 skilled workers per shift and 1 supervisor to supervise their work i.e. (6+1 basis).
7. All the liabilities of workers like EPF, ESIC, accidental insurance etc has to borne by the Contractor himself only.
8. If any breakdown occurs (in plant operation) more than 12 hours penalty will be imposed.
9. If any damage done in plant, machinery, building etc of ETP by the Contractor's workers, will have to borne by the Contractor.
10. Log Book must be maintained on daily basis.
11. Contract supervisor must ensure to get attendance cards verified by the authorized officer daily.
12. The supervisor will be required to do the reporting of the maintenance work (if any) done in the ETP Plant on weekly basis to the authorized official.
13. Any case of short attendance noticed by the official during the plant visit would result in deduction from monthly bills.
14. Contractor will have to furnish complete details i.e. name, address and contact numbers of all the workers appointed by him to the authorized official and any change should immediately come in notice of officials.
15. Vehicles of Contract workers are strictly prohibited after 2nd gate
16. Any damage done in dairy plant & machinery by the contractor's workers, has to be borne by the contractor himself.
17. If any Contract worker found using milk or milk products

without any permission, penalty of Rs.2000/- per incident or more can be imposed on the Contractor and the Contractor will have to follow the instructions given by Sangh in this respect.

18. Billing should be done on monthly basis and payment shall be released within 30 days of submission of bills/ successful compliance.
19. The contractor must meet himself to the official once in a month.
20. If Sangh is not satisfied with Contractors work, the contract can be cancelled by giving intimation before 2 months in writing and if Contractor is unable to continue the work, he has to give it in writing before 2 months of discontinuation of the contract.
21. Contractor must ensure to take full charge of the ETP plant within 20 days of the receipt of confirmed work order.
22. In situation of conflict between Sangh and Contractor the arbitration will be done by Sangh's Chairman. All disputes are subjected to Indore Jurisdiction.
23. This Contract will be signed between the Contractor and Chief Executive Officer of Indore Sahakari Dugdh Sangh.

SCOPE OF WORK

- Full operation and maintenance of Effluent Treatment Plant capacity 2Lakh Liters/ per day installed at Indore Sahakari Dugdha Sangh, Indore.
- Filling up application for consent to establish and operate (NOC) in the prescribed format of MPPCB, Madhya Pradesh and submission with the statutory authority.
- Any other work related to consent to operate with the MPPCB authorities for final grant of NOC.
- Study the quantity and quality of incoming / outgoing effluent of the plant.
- For maintenance of plant, spare parts would be given by the sangh for which supervisor should inform it in advance (1-2 week) in writing.
- Contract workers will not carry out any maintenance work without taking permission of officials of the Sangh.
- Scrutinization of the application in MPPCB, Madhya Pradesh.
- Getting inspected of the project site by the concerned regional officer of MPPCB.
- Any other work related to consent to operate with MPPCB with the

MPPCB authorities for final grant of NOC.

- Study the quantity and quality of incoming/outgoing effluent of the plant.
- Contractor will have to do Chemical testing/ analysis of the incoming and discharge effluent of the dairy.
- Contractor should also suggest/ recommend for improvement in quality standards to suit to the requirement of Pollution Control Board if required.
- In case of augmentation/ upgradation/ chemical treatment is required the contractor shall provide specification for the equipment, preparation of tender documents with regard to civil work/ purchase of machineries and erection, scrutinization of bids.
- Indore Sahakari Dugdh Sangh Indore CEO is authorized to add any further terms & condition to this document if required by MPPCB or any other statutory organization.

CHIEF EXECUTIVE OFFICER

SCHEDULE III
Technical BID

Sr.	Description	Yes/No	Remark(If any)
1.	Full operation and maintenance of Effluent Treatment Plant capacity 2Lakh Liters/ per day		
2.	Appointing 2 skilled workers per shift and 1 supervisor to supervise their work i.e.(6+1 basis)		
3.	All the work related to MPPCB like- <ul style="list-style-type: none"> • Filling up application for consent to establish and operate (NOC) in the prescribed format of MPPCB, and submission with the statutory authority. • Scrutinization of the application in MPPCB, Madhya Pradesh. • Getting inspected of the project site by the concerned regional officer of MPPCB. • Any other work related to consent to operate with MPPCB with the MPPCB authorities for final grant of NOC. Etc. All other undefined work because of any amendments in rules by MPPCB 		
4.	Log Book must be maintained on daily basis.		

SCHEDULE IV

(To be submitted along with the offer)

Form A

CHIEF EXECUTIVE OFFICER
ISDSM, INDORE

DATE: _____

Dear Sir,

I / We hereby furnish below some particulars about Company/Unit which will form a part of our offer submission:

1. Name of the Co. /Unit : _____
2. Address of the Co/Unit : _____
: _____

3. Telephone Nos. (With STD Code) : _____
Fax No. : _____
Email id : _____

4. Name of the CEO/Proprietor/Partner : _____

5. Name and designation of other : _____
authorized signatory of the Co./Unit

6. Particulars of Registration Certificate : _____
issued by the competent authority _____
(Registration No. & Date)

7. Experience - ETP capacity 2 Lakh liter/per day or above (minimum 5 year essential) (copy of certificate to be enclosed)

8. GST No. : _____ dt. _____

9. PAN No. (Permanent Account No.-Income Tax) _____

10. Have your Co. /Unit or its sister concern
ever been Black listed /debarred by ISDSM
or its sister Milk Unions or GOI / GOMP & its undertaking?

YES/NO

10. If Yes, when & Why? Give reason in details

SEAL & SIGNATURE

Authorized signatory of the co. /unit

SCHEDULE IV

(To be submitted along with the offer)

Form B

CHIEF EXECUTIVE OFFICER
ISDSM, INDORE

DATE: _____

Dear Sir,

I/We furnish here below more particular about our Company/Unit which will form a part of our Tender rate submission against your Tender

Notification No. _____ Dated _____ :

1. Items manufactured/ services offered : _____
at our Unit

2. Capacity of the Plant : _____

3. Is there any break in your production/ : _____
Services/ business activities during the
past 5 years period? If so, give details thereof.

4. Your customers/client on current list : 1. _____
2. _____
3. _____
4. _____
5. _____

5. Have/Are you supplied Items/ rendering : _____
services of similar nature to any Dairies
under coop. sector ? if yes to whom and
how long ?

I/We hereby undertake that information furnished in the Tender documents are correct to the best of our knowledge and belief.

Place: _____

Date: _____

SEAL & SIGNATURE

Authorized signatory of the co. /unit

